



Welcome to PDC Solutions Site!

This document has been created to help guide you through the process of accessing your project site within PDC Solutions Site (PDC). If you have any questions please do not hesitate to speak with your PCL contact.

Once you have agreed to PCL's Terms of Use (for this project), your Project Manager will invite you to set up a PDC User Account and you will receive an e-mail inviting you to sign up and gain access to PDC (Figure 1):

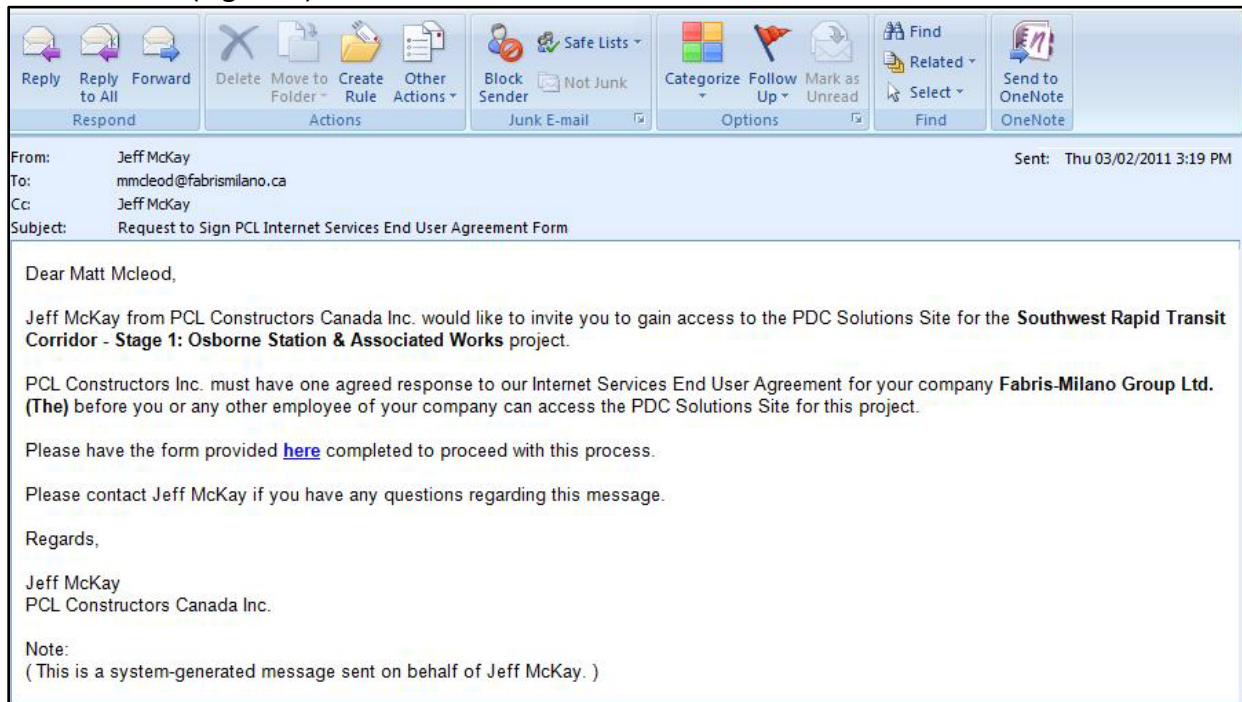


Figure 1 - Invitation to initialize account for PDC Solutions Site



Use the “Click Here” link provided in the e-mail. You will then be provided with a UserID and you must pick (and confirm) a password (Figure 2):

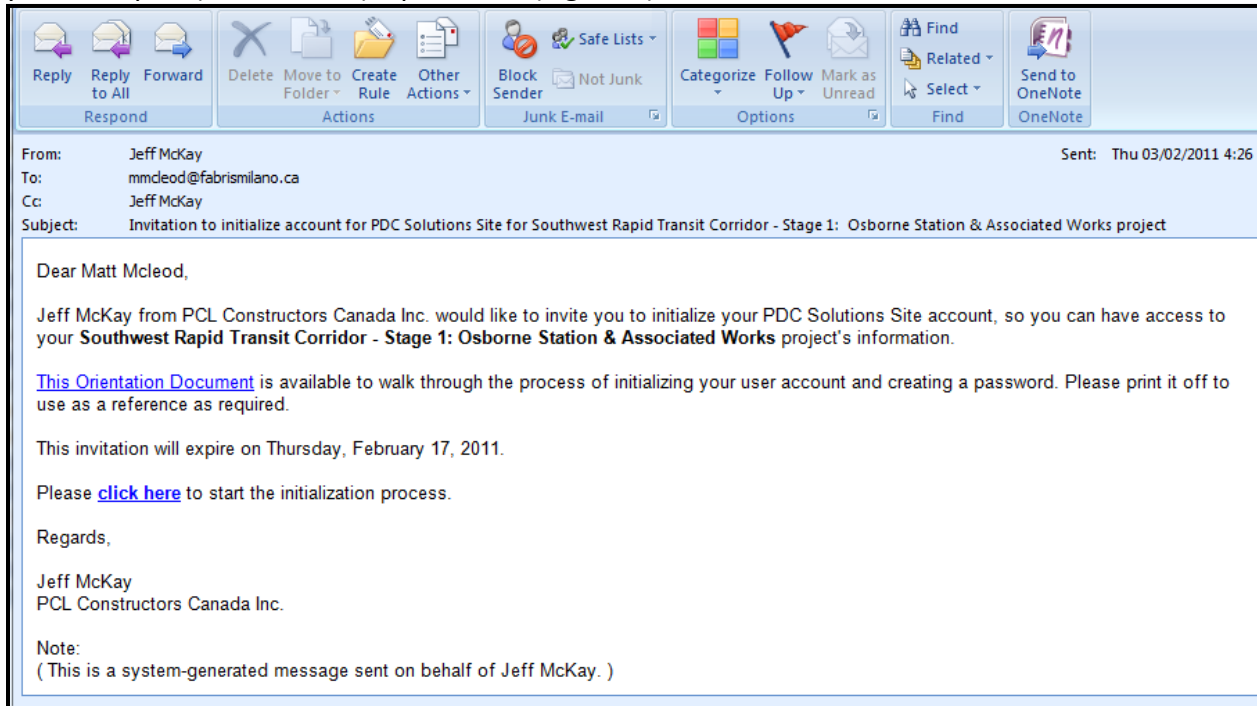


Figure 2 – User Initialization Email

The password you select must have at least eight (8) characters and cannot contain any part of your name or username.

Further requirements state that the password contains:

- a) At least one (1) uppercase character
- b) One (1) numeric character
- c) One (1) non-alphanumeric character (e.g.! \$,#,%)



Once you have provided a valid password, you will receive a second e-mail confirming your account to access PDC which will provide a direct link to your site (Figure 3):

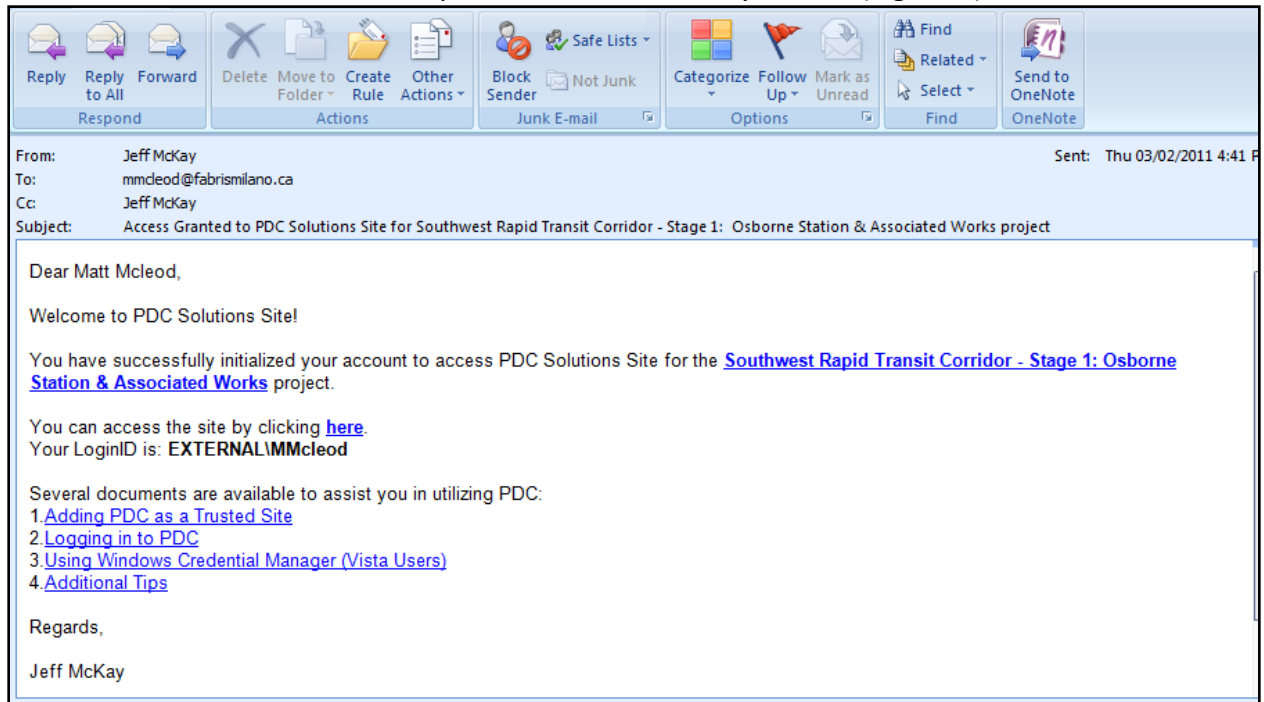


Figure 3 - Access Granted to PDC Solutions Site

You may choose to keep this e-mail for future reference to access your site, or you can bookmark PDC's Homepage (<https://solutions.pclconnects.com>) and access it from your favorites in the future.